



WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LTD.  
(A Govt. of West Bengal Enterprise)  
Vidyut Bhavan, Block- DJ, Sector-II, Bidhannagar: Kolkata – 700091.  
Corp.Terminal Claims 6<sup>th</sup> Floor, Block 'A'  
Website: www.wbsedcl.in, CIN: U40109WB2007SGC  
Tel: 033-23197676/333/500/647

Circular No. 27/2020  
Dated: 20.10.2020

**Submission of declaration by the pensioners/ family pensioners regarding life/ non employment/ non marriage/non-remarriage Certificate**

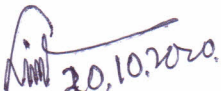
In terms of Circular no. 08/2014 dated 19/07/2014 of Director (HR) WBSEDCL, all pensioners/family pensioners of the company are required to submit life/ non-employment/ non marriage/non-remarriage certificate in the month of November, in specified format as mentioned therein.

In view of the on going Covid-19 pandemic and to ensure maintenance of physical distance & health hygiene , the pensioners/family pensioners can now submit the Life Certificate for the year 2021 in the prescribed format duly certified in the following manner:

1. Period in which Life Certificate to be submitted - **November 2020 to December 2020**
2. Places where to submit the Life Certificate
  - i) Life Certificate counter/drop box in Ramendranath Choudhury Auditorium, Vidyut Bhavan.
  - ii) Zonal Office at Kolkata, Burdwan, Berhampore, Siliguri and Midnapore.
  - iii) All Regional Offices of WBSEDCL.
  - iv) All Divisional Offices of WBSEDCL.
3. Certificate/Declaration submission timings - **11.00A.M to 4.00 P.M (all working days)**
4. Certificate/Declaration can also be sent through post, addressed to the Senior Manager (F&A), Corporate Pension Cell, Vidyut Bhavan, Block-DJ, Sector-II, Kolkata-700 091 within the above mentioned dates.

**Any other mode-of submission other than stated above will not be accepted.**

All concerned are advised to follow the instruction scrupulously.

  
(Sujay Sarkar)  
Director (HR)  
WBSEDCL